



Dev Sangha Institute of Professional Studies & Educational Research (DIPSER)

DIPSER College of Education (For WOMEN)

(A Unit of DEV SANGHA SEVA PRATISTHAN)

P.O. : Dev Sangha, Bompas Town, Dist. - Deoghar- 814114, Jharkhand

Website : www.dipsercollege.info, email : dipser@dipsercollege.info Mobile : 9102102986

Kolkata Kendra : Convent Garden, Flat No. 303, 11 Convent Road, Kol-700 014, Ph.:033-22650873

NCTE Recognised • UGC Recognised (U/S 2f) • SKMU Affiliated • JAC Affiliated(D.EL.Ed.) • NAAC Accredited

Action Taken Report on Minutes of the Academic Committee meeting held on 05.07.2021

Sl.No.	Minutes of the Academic Committee meeting held on 05.07.2021	Action taken
1.	Review of the last meeting	No action needed
2.	Classes and routine of B.Ed. 2 nd semester	Done
3.	Workshop on writing different types of Write - up	Pending
4.	Plan for FDP program	Done
5.	M.Ed. Dissertation submission (Session 2019-2021)	Done
6.	Organize faculty exchange programme	Pending


Dr. Kalpana Kumari

Academic coordinator

DIPSER Coordinator
Academic Committee
Dev Sangha Institute of Professional
Studies & Educational Research (DIPSER)
Bompas Town, Deoghar



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Action Taken Report on Minutes of the Academic Committee meeting held on 05.08.2021

Sl.No.	Minutes of the Academic Committee meeting held on 05.08.2021	Action taken
1.	Review of last meeting	No action needed
2.	Classes and routine of B.Ed. 2 nd Semester	Done
3.	Workshop on writing different types of Write-ups	Done
4.	House Test for B.Ed. IVth & M.Ed. IVth semester	Done
5.	M.Ed. Dissertation submission (Session 2019-2021)	Done
6.	Internal Assessment of B.Ed. IV th and M.Ed. IV th semester	Done


30/8/2021

Dr. Kalpana Kumari
Academic coordinator

DIPSER Coordinator
Academic Committee
Dev Sangha Institute of Professional
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Bompas Town, Deoghar



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Action Taken Report on Minutes of the Academic Committee meeting held on 06.09.2021

Sl.No.	Minutes of the Academic Committee meeting held on 06.09.2021	Action taken
1.	Review of the last meeting	
2.	Classes and routine of B.Ed.2 nd semester	Done
3.	Workshop on writing different types of write-ups	Done
4.	Evaluation process of seasonal test	Done
5.	M.Ed. dissertation submission	Done
6.	Internal assessment of B.Ed. 1 st and M.Ed. 1 st semester	Done
7.	D.El.Ed. classes and examination online/offline	Done
8.	Micro-teaching of B.Ed. 2020-22	Plan being prepared


Dr. Kalpana Kumari

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Action Taken Report on Minutes of the Academic Committee meeting held on 07.10.2021

Sl.No.	Minutes of the Academic Committee meeting held on 07.10.2021	Action taken
1.	D.El.Ed. Routine, syllabus distribution	Done
2.	B.Ed. Routine	prepared
3.	Planning for lab activation	Done
4.	Requirement of academic particulars	Done
5.	M.Ed. 4 th sem. Practical exam	Done
6.	Publication of Research journal	Plan being prepared
7.	Professional Development of Faculty	pending
8.	A Workshop: Research Article Writing	Plan being prepared
9.	Guest Lecture	Plan being prepared
10.	Seminar/ Paper Presentation/ Lectures on National/ Important Days	Done
11.	Meeting of Student Self Government	Done
12.	Replacement of Alumni Representative and Student Representative in IQAC	Done
13.	Value Added Course.	Done


21/10/2021
Dr. Kalpana Kumari
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Action Taken Report on Minutes of the Academic Committee meeting held on 13.11.2021

Sl.No.	Minutes of the Academic Committee meeting held on 13.11.2021	Action taken
1.	Review of the last meeting	
2.	Commencement of Micro teaching B.Ed.2 nd semester	Done
3.	Report submission of ISB1	Done
4.	Workshop on ISB2	Plan being prepared
5.	Discuss criteria of selection of guide for Dissertation	Plan being prepared
6.	Prepare structured feedback form for different committee	Done
7.	Distribution of syllabus	Done
8.	Planning routine preparation for M.Ed. 3 rd semester	Done
9	Internship ISB2 during Microteaching for M.Ed.	Done
10	Preparation of seminar proposal at college level	Plan being prepared


Dr. Kalpana Kumari

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Action Taken Report on Minutes of the Academic Committee meeting held on 06.12.2021

Sl.No.	Minutes of the Academic Committee meeting held on 06.12.2021	Action taken
1.	Review of last meeting	
2.	M.Ed. 3 rd Semester routine	Done
3.	Practice of teaching D.El.Ed.	Done
4.	Portfolio of students	Plan being prepared
5.	Action plan for the UGC listed activity	Plan being prepared


Dr. Kalpana Kumari

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Coordinator

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**Dev Sangha Institute of Professional Studies & Educational Research (DIPSER)
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Action Taken Report on Minutes of the Academic Committee meeting held on 04/02/2022

Sl. No.	Minutes of the Academic Committee meeting held on 04/02/2022	Action taken
1.	Inaugural program of B.Ed. Session 2021-2023	Done
2	Orientation of B.Ed. Session 2021-2023	Done
3	Offline classes for all courses	Done
4	Routine of B.Ed. 1 st semester	Done
5	In-house curriculum planning for session 2021-2023	Done

Kalpana K
20/2/2022

Dr. Kalpana Kumari

Coordinator, Academic committee

DIPSER

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Academic Committee
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Bompas Town, Deoghar



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Action Taken Report on Minutes of the Academic Committee meeting held on 07/03/2022

Sl. No.	Minutes of the Academic Committee meeting held on 07/03/2022	Action taken
1.	Inaugural program of M.Ed. Session 2021-2023	Done
2	Orientation of M.Ed. Session 2021-2023	Done
3	Routine of M.Ed. 1 st semester	Done
4	In-house curriculum planning for session 2021-2023	Done
5	Duty roster for POT	Done
6.	Sessional test 3 rd semester	Done
7.	Portfolio of students	Done


Dr. Kalpana Kumari

Coordinator, Academic committee

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Action Taken Report on Minutes of the Academic Committee meeting held on 05/04/2022

Sl. No.	Minutes of the Academic Committee meeting held on 05/04/2022	Action taken
1.	Synopsis Presentation and Evaluation procedure of M.Ed. 3 rd Semester Paper XX A/B (Paper XVIII)	Plan being prepared
2	Commencement of 4 th semester Classes of M.Ed.	Last week of April
3	10 classes in the TEI taken by M.Ed.3 rd semester	Done
4	Routine of M.Ed.4 th semester B.Ed. 4 th semester	Done None
5	Program by AISHE, UGC, Govt. of India	Done
6.	Writing reflective Journals (B.Ed.)	Plan being prepared
7.	Mass awareness of Social Evils and taboos	Done
8.	C.I.A	Not done

Kalpana Kumari
15/04/2022

Dr. Kalpana Kumari

Coordinator, Academic committee

DIPSER

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Academic Committee
Dev Sangha Institute of Professional
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Kompas Town, Deoghar**



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Action Taken Report on Minutes of the Academic Committee meeting held on 5.5. 2022

Sl.No.	Minutes of the Academic Committee meeting held on 5.5. 2022	Action taken
1.	Workshop on preparation of Research tools	Done
2	Faculty Development Plan	None
3	Formation of Self Government for the year 2022-2023	Done
4	Filling- up of Examination Form for M.Ed. 3 rd and B.Ed.3 rd Semester	Done


11/05/2022

Dr.Kalpana Kumari

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Action Taken Report on Minutes of the Academic Committee meeting held on 06.12.2021

Sl.No.	Minutes of the Academic Committee meeting held on 06.12.2021	Action taken
1.	Review of last meeting	Done
2.	M.Ed. 3 rd Semester routine	Done
3.	Practice of teaching D.El.Ed.	Done
4.	Portfolio of students	Plan being prepared
5.	Action plan for the UGC listed activity	Plan being prepared

Dr. Kalpana Kumari

Coordinator
Academic Committee
Dev Sangha Institute of Professional
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Bompas Town, Deoghar

Babita
20.01.2022

Principal
Dev Sangha Institute of Professional
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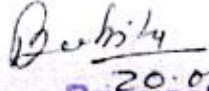
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Action Taken Report on Minutes of the Academic Committee meeting held on 13.11.2021

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1.	Review of the last meeting	
2.	Commencement of Micro teaching B.Ed.2 nd semester	Done
3.	Report submission of ISB1	Done
4.	Workshop on ISB2	Plan being prepared
5.	Discuss criteria of selection of guide for Dissertation	Plan being prepared
6.	Prepare structured feedback form for different committee	Done
7.	Distribution of syllabus	Done
8.	Planning routine preparation for M.Ed. 3 rd semester	Done
9.	Internship ISB2 during Microteaching for M.Ed.	Done
10.	Preparation of seminar proposal at college level	Plan being prepared


30/11/2021
Dr. Kalpana Kumari

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20.01.2022
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Action Taken Report on Minutes of the Academic Committee meeting held on 07.10.2021

Sl.No.	Minutes of the Academic Committee meeting held on 07.10.2021	Action taken
1.	D.El.Ed. Routine, syllabus distribution	Done
2.	B.Ed. Routine	prepared
3.	Planning for lab activation	Done
4.	Requirement of academic particulars	Done
5.	M.Ed. 4 th sem. Practical exam	Done
6.	Publication of Research journal	Plan being prepared
7.	Professional Development of Faculty	pending
8.	A Workshop: Research Article Writing	Plan being prepared
9.	Guest Lecture	Plan being prepared
10.	Seminar/ Paper Presentation/ Lectures on National/ Important Days	Done
11.	Meeting of Student Self Government	Done
12.	Replacement of Alumni Representative and Student Representative in IQAC	Done
13.	Value Added Course.	Done

Dr. Kalpana Kumari

Coordinator
Academic Committee
Dev Sangha Institute of Professional
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Bompas Town, Deoghar

B. Anita

Principal

20.07.2022
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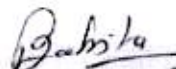
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Action Taken Report on Minutes of the Academic Committee meeting held on 06.09.2021

Sl.No.	Minutes of the Academic Committee meeting held on 06.09.2021	Action taken
1.	Review of the last meeting	
2.	Classes and routine of B.Ed.2 nd semester	Done
3.	Workshop on writing different types of write-ups	Done
4.	Evaluation process of seasonal test	Done
5.	M.Ed. dissertation submission	Done
6.	Internal assessment of B.Ed. 1 st and M.Ed. 1 st semester	Done
7.	D.El.Ed. classes and examination online/offline	Done
8.	Micro-teaching of B.Ed. 2020-22	Plan being prepared


Dr. Kalpana Kumari
30/9/2021

Coordinator
Academic Committee
Dev Sangha Institute of Professional
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Bompas Town, Deoghar


20.01.2022
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Action Taken Report on Minutes of the Academic Committee meeting held on 05.08.2021

Sl.No.	Minutes of the Academic Committee meeting held on 05.08.2021	Action taken
1.	Review of last meeting	No action needed
2.	Classes and routine of B.Ed. 2 nd Semester	Done
3.	Workshop on writing different types of Write-ups	Done
4.	House Test for B.Ed. IV th & M.Ed. IV th semester	Done
5.	M.Ed. Dissertation submission (Session 2019-2021)	Done
6.	Internal Assessment of B.Ed. IV th and M.Ed. IV th semester	Done

Kalpana Kumari
30/8/2021

Coordinator
Academic Committee
Dev Sangha Institute of Professional
Studies & Educational Research (DIPSER)
Bompas Town, Deoghar

Devi Singh
18.07.2022

Principal
Dev Sangha Institute of Professional
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Sl.No.	Minutes of the Academic Committee meeting held on 05.07.2021	Action taken
1.	Review of the last meeting	No action needed
2.	Classes and routine of B.Ed. 2 nd semester	Done
3.	Workshop on writing different types of Write - up	Pending
4.	Plan for FDP program	Done
5.	M.Ed. Dissertation submission (Session 2019-202)	Done
6.	Organize faculty exchange programme	Pending

Kalpna K
12/07/2021
Dr. Kalpana Kumari

Coordinator
Academic Committee
Dev Sangha Institute of Professional
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Bompas Town, Deoghar

B. Singh
18.07.2022
Principal
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Action Taken Report on Minutes of the Academic Committee meeting held on 12.06.2021

Sl.No.	Minutes of the Academic Committee meeting held on 12.06.2021	Action taken
1.	Review of Last Meeting	Done
2	In house support provided by the institution for Research purpose	Done
3	Sent-up Examination for B.Ed. IV th and M.Ed. IV th Semester,	Done
4	Collaborative task for students of B.Ed. and D.El.Ed.	Done
5	Organize seminar	Done
6	Format of Research Proposal & Dissertation	Done
7	Routine of B.Ed. II nd semester and M.Ed. II nd semester	Done
8	In-house curriculum planning for 2 nd semester	Done
9	Assessment of D.El.Ed. (Sent-up and sessional tes.)	Done
10	Evaluation of EPC 3 and EPC 4	Done
11	Micro-teaching, Internship	Done

Kalpna B
Dr. Kalpana Kumari 30/6/2021

Coordinator
Academic Committee
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Bevika
18.01.2022
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Action Taken Report on Minutes of the Academic Committee meeting held on 24.05.2021

Sl.No.	Minutes of the Academic Committee meeting held on 24.05.2021	Action taken
1.	Difficulties in taking online Classes	Done
2	Assessment of Syllabus completion	Done
3	The admission process of M.Ed. & D.El.Ed. for the session 2021-2023	Done
4	Internal assessment of B.Ed. 4 th semester and M.Ed. 4 th semester	Done
5	Sent up the Exam of D.El.Ed. 2 nd year	Done
6	Revision of Routine of all courses	Done
7	Students' point of view on the quality of teaching of few teachers	Done

Dr. Kalpana Kumari

Coordinator

Academic Committee

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Principal
18.07.2022
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Action Taken Report on Minutes of the Academic Committee meeting held on 06/04/2021

Sl. No.	Minutes of the Academic Committee meeting held on 06.04.2021	Action taken
1.	Plans for mid-course correction	Done
2	Commencement of Micro-teaching program for D.El.Ed.	Done
3	M.Ed. Internship program	Done
4	Data collection for Dissertation work	Done
5	In house curriculum planning B.Ed. 1 st semester (session 2020-2022)	Done
6	Review of Lab activities	Done
7	Annual curriculum review	Done
8	Teaching Load of Teachers'	Done
9	Status of admission for 20-22 in M.Ed. and B Ed. (on going) and D.El.Ed. Course	Done
10	New infrastructure development regarding Academic	Plan being prepared
11	Preparation of Academic Calendar 2021-2022	In progress

Dr. Kalpana Kumari

Coordinator
Academic Committee

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Principal
18.01.2022

Principal

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DIPSER College of Education (For WOMEN)

(A Unit of DEV SANGHA SEVA PRATISTHAN)

P.O. : Dev Sangha, Bompas Town, Dist. - Deoghar- 814114, Jharkhand

Website : www.dipsercollege.info, email : dipser@dipsercollege.info Mobile : 9102102986

Kolkata Kendra : Convent Garden, Flat No. 303, 11 Convent Road, Kol-700 014, Ph.:033-22650873

TE Recognised • UGC Recognised (U/S 2f) • SKMU Affiliated • JAC Affiliated(D.El.Ed.) • NAAC Accredited

Action Taken Report on Minutes of the Academic Committee meeting held on 05.03.2021

Sl.No.	Minutes of the Academic Committee meeting held on 05.03.2021	Action taken
1.	In-house curriculum planning	Done
2	D.El.Ed. 1 st year Examination	Done
3	Dissertation work allotted to Dr. Karuna Penjiara and Mrs. Sindhulata Pandey	Done
4	Self-study course – online/ offline	Done
5	Advertisement for D.El.Ed. session 2021-2023	Done
6	Classes for M.Ed. session 2020-2021 in Blended Mode	Done
7	Micro-teaching/ Simulation for D.El.Ed	Done
8	Quarterly IQAC meeting	Done
9	Publication of 'Debali' wall magazine	Done
10	Monthly test of D.El.Ed.	Done
11	Learning materials to be uploaded on the website	Not done

Dr. Kalpana Kumari

Coordinator
Academic Committee
Dev Sangha Institute of Professional
Studies & Educational Research (DIPSER)
Bompas Town, Deoghar

Debi
17-01-2022
Principal
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(DIPSER) Deoghar (Jh.)



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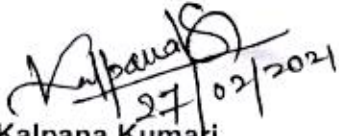
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Action Taken Report on Minutes of the Academic Committee meeting held on 04.02.2021

Sl.No.	Minutes of the Academic Committee meeting held on 04.02.2021	Action taken
1.	Changes in Annul plan (NSS)	Done
2	Feedback analysis	Done
3	Commencement of M.Ed. 1 st year class	Done
4	Workshop (development in the students)	Done
5	Multilingual interaction	Done
6	Mentoring (process of identification of students needs)	Done
7	Advertisement for D.El.Ed. admission (session 2021-2023)	Done


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Action Taken Report on Minutes of the Academic Committee meeting held on 08.01.2021

Sl.No.	Minutes of the Academic Committee meeting held on 08.01.2021	Action taken
1.	Curriculum Transaction Planning (M.Ed., B.Ed.)	Done
2	Time Table (Online/Offline)	Done
4	Blue-print of teaching load of faculty	Done
5	Internal assessment for term end	Done
6	From fill-up for B.Ed. 3 rd Semester	Done
7	Discussion about E-Learning i.e., LMS	It is being processed
8	POT for B.Ed. 3 rd Semester and D.El.Ed. 2 nd year	Done

Dr. Kalpana Kumari

Coordinator
Academic Committee
Dev Sangha Institute of Professional
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Bompas Town, Deoghar

B. Chitry
17.01.2022

Principal
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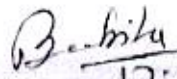
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Action Taken Report on Minutes of the Academic Committee meeting held on 26.12. 2020

Sl. No.	Minutes of the Academic Committee meeting held on 26.12. 2020	Action taken
1.	Discuss on Academic Calendar	Plan being prepared
2	Class Routine for upcoming period of the session 2020-21	done
3	Arrangement of remedial class	done
4	Any other issues	none


02/01/2021
Dr. Kalpana Kumari

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Dev Sangha Institute of Professional
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Bompas Town, Deoghar


17.01.2022

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